



Draft Meeting Minutes

August 29, 2013
Cottage Grove City Hall
4:30 p.m.

Commission Members	Agency	Present
Autumn Lehrke, Chair	Washington County RRA	X
Mike Slavik	Dakota County RRA	X
Janice Rettman	Ramsey County RRA	
Linda Higgins	Hennepin County RRA	X
Barb Hollenbeck	City of Hastings	X
Jen Peterson, Vice-Chair	City of Cottage Grove	X
Keith Franke	City of St. Paul Park	
Steve Gallagher	City of Newport	X
Jim Keller	Denmark Township	X
Cam Gordon	City of Minneapolis	X
Amy Brendmoen	City of St. Paul	

Ex-Officio Members	Agency	
Bob Kastner	City of Red Wing	
Marc Mogan	Prairie Island Indian Community	X
Jess Greenwood	Goodhue County	X

Staff	Agency	Present
Andy Gitzlaff	Washington County RRA	X
Lyssa Leitner	Washington County RRA	X
Jimmy Shoemaker	Ramsey County RRA	
Joe Morneau	Dakota County RRA	X
Mike Rogers	Ramsey County RRA	X

Others	Agency
Katie White	Met Council
Jay Demma	STANTEC
Chuck Darnell	Hennepin County
Josie Warren	Washington County
Stuart Krahn	STANTEC
Lynne Bly	MnDOT

The meeting was video recorded and can be viewed online at:
http://swctc.granicus.com/MediaPlayer.php?view_id=2&clip_id=4508

Chair Lehrke called the meeting to order at 4:30 p.m.

Agenda Item #1: Introductions

Introductions were made by those present.

Agenda Item #2: Consent Items

a. Checks and Claims

b. Minutes of the July 25, 2013 Meeting

Motion made by Gallagher to approve the July 25, 2013 meeting minutes and checks and claims. Seconded by Slavik. **All in favor.** Motion carried.

Agenda Item #3: Insurance Renewal

Gitzlaff discussed the Red Rock Corridor Commission's insurance policy renewal as presented in the packet.

Motion made by Peterson to approve the continued insurance coverage with League of Minnesota Cities Insurance Trust for 2013/2014 and the statutory tort liability limits not be waived. Seconded by Hollenbeck **All in favor.** Motion carried.

Commission member Gordon joined the meeting at 4:34 p.m.

Agenda Item #4: Corridor Market Analysis Case Studies

a) Cedar Ave BRT Market Analysis

Joe Morneau gave an overview of the Cedar Ave BRT market analysis in a PowerPoint presentation. Morneau stated they are finishing up with the study and presenting their findings to the cities. Apple Valley and Bloomington are also taking initiatives towards transit oriented development.

Slavik asked for a brief update of what has been going on since the red line has been in operation. Morneau stated the ridership is being tracked by Metro Transit. The opening week, which included free rides, was at around 1,100 rides per day. Morneau stated most weeks the ridership is in the 900 range; 980 was the estimation for ridership by the end of the first year. There have not been too many complaints other than riders wanting different bike racks. Morneau stated the on-board bike racks have not been too functional on the buses; it is being looked at to replace those with front loading bike racks. Morneau stated they have had enough feedback from riders to make the bike rack change, but will look at having a third spot on board for riders to put bikes.

Lehrke asked for clarification on the date when the Red Line was opened. Morneau stated June 22.

Gordon asked if the stations are as well-equipped as the light rail stations with screens for the time of the next buses or speakers to hear communications. Morneau stated the Lakeville Cedar station only serves about 5 express trips to downtown Minneapolis per day with the volume approximately being 1/2 to 2/3 full which is about 100 riders. This

station is not currently served by the Red Line, but once it is, the station will be upgraded. Gordon asked if the other stations along the line have more amenities. Morneau stated yes they do including ticket vending machines, ticket dispensing machines, real time signage, level boarding and enclosed shelters.

b) Northstar

Leitner gave a brief overview of the Northstar market analysis in a PowerPoint presentation.

Peterson asked where the full report can be seen. Leitner stated the report can be sent out in a link when it is complete.

c) Other Learning Opportunities

Gitzlaff discussed other learning opportunity options for Commission members as presented in the packet.

Lehrke stated the idea of having an event would make it an opportunity for everyone to see it and would not be as time prohibitive.

Peterson stated all three ideas have good points and bad points. Peterson asked if the public would be invited to the event and if there is any indication of interest from the community for a BRT Red Line vehicle to be brought in. Gitzlaff stated it could be for whomever the Commission would want it to be for. Met Council did not set limitations and would most likely encourage the promotion to the general public. Peterson stated it would be difficult to get the entire group together for a mobile tour, but could try with a few dates to see what might work. The demonstration event could be a backup and a self-guided tour as the last option.

Lehrke asked if high-speed rail is going to present to the Commission. Gitzlaff stated Rogers is the staff lead for the High-Speed Rail Commission and could always give updates. MnDOT has plans in the corridor including the second train on the Empire Builder study and have been looking at the environmental work for the broader high-speed connection. Both of these can be looked into potentially for the next Commission meeting.

Agenda Item #5: AAU Update

Leitner gave an update on the Alternative Analysis Update in a PowerPoint presentation.

Gordon asked if there is any potential for a light rail option. Leitner stated Light Rail is more expensive than Commuter Rail; per mile Light Rail is almost double the cost.

Gordon asked if any of the options would have bigger development potential and if more analysis will be available. Leitner stated yes, more analysis will be provided that includes analysis of development potential by mode.

Peterson asked if the BRT service would transport both ways. Leitner stated yes it would be both ways. Peterson asked if the BRT would only be running during non-peak hours. Stemma stated it would be running all day. Lehrke asked what the hours of operation would be. Stemma stated from 6 a.m. to 10 p.m.

Agenda Item #6: Communication Update

Gitzlaff discussed the Facebook and website communication update as presented in the packet. The number of Facebook likes was updated to 120. Gitzlaff stated the meeting packet was available on the website as well as Facebook prior to the meeting as requested.

Agenda Item #7: Legislative Update

a) State

Olson discussed the State Legislative Update as presented in the packet.

b) Federal

Olson discussed the Federal Legislative Update as presented in the packet.

Agenda Item #8: Other

a) Next scheduled meeting is Thursday, September 26, 2013 at 4:00 p.m.

Agenda Item #9: Adjourn

Motion made by Slavik to adjourn. Seconded by Gordon. **All in favor.** Motion carried.

Meeting adjourned at 5:50 p.m.