



Meeting Minutes

October 23, 2014

Cottage Grove City Hall

4:00 p.m.

Commission Members	Agency	Present
Autumn Lehrke, Chair	Washington County RRA	X
Mike Slavik	Dakota County RRA	X
Janice Rettman	Ramsey County RRA	X
Linda Higgins	Hennepin County RRA	X
Barb Hollenbeck	City of Hastings	X
Jen Peterson, Vice-Chair	City of Cottage Grove	
Keith Franke	City of St. Paul Park	
Steve Gallagher	City of Newport	
Jim Keller	Denmark Township	
Cam Gordon	City of Minneapolis	
Amy Brendmoen	City of St. Paul	

Ex-Officio Members	Agency	
Marc Mogan	Prairie Island Indian Community	X
Jess Greenwood	Goodhue County	

Staff	Agency	Present
Jan Lucke	Washington County RRA	
Hally Turner	Washington County RRA	X
Lyssa Leitner	Washington County RRA	X
Jimmy Shoemaker	Ramsey County RRA	
Joe Morneau	Dakota County RRA	X
Josh Olson	Ramsey County RRA	

Others	Agency
Joseph Moore	Denmark Township Supervisor - Alternate
Dave Thiede	City of Cottage Grove – Alternate
Kevin Roggenbuck	Ramsey County RRA
Joseph Moore	Denmark Township
Laura Kearns	Washington County
William Reynolds	Kimley-Horn
Laila Bight	Former State Rep. & Cottage Grove City Council
Katie White	Metropolitan Council

Agenda Item #1: Introductions

Chair Lehrke called the meeting to order at 4:05PM. Introductions were made by commission members, staff and others present.

Agenda Item #2: Consent Items

a. Checks and Claims

b. Minutes from the August 28, 2014 Commission Meeting

Motion was made by Councilmember Hollenback for approval of both checks and claims and August 28th meeting minutes. Motion was seconded by Councilmember Moore. All in favor, Motion Carries.

Agenda Item #3: Implementation Plan Scope of Work

Hally Turner gave an over view of the information that was provided within the packet. Dave Theide asked if any of the research will overlap with studies that have already completed and what is the probability that the corridor will be constructed after this phase is completed? Lyssa Leitner responded that the Implementation Plan (IP) will build off of the studies that have already been done. The intent of this phase is to ensure that the corridor has a sound Implementation Plan, so it can be brought to the communities so they are aware of when and how transit will be implemented. Lehrke added that there are a series of studies that have been done and will be done to build on each other and make any necessary changes to improve the project as time goes on. Theide also asked if there is going to be anything done to integrate the Newport Station or Lower Afton? Lehrke said that there were studies and research done to make each stop most efficient. Too add an additional exit and entrance for Newport was not a realistic option. The cost of it was very high. Higgins has asked for task #3 to be reviewed more and possibly re-named. She would also like to see task #4; last bullet point on page 5 to have a definition. Leitner reassured that the RFP will be re-reviewed to make sure that everything is clear; necessary revisions are made prior to the RFP being sent out. Lehrke asked if the consultants will run any public engagement through the commission. Leitner said that it can be communicated to them that it is the request of the commission to have public engagement ideas brought to the commission prior to implementing them. We also want the consultant to think outside the box and bring some of their own ideas to the table as well. Rettman would like to see the revised information prior to posting the RFP. Leitner confirmed that all updates will be made and the RFP will be distributed to the Commission before it is posted. Motion was made by councilmember Rettman for approval. Seconded by chair Lehrke. All in favor, motion carries.

Agenda Item # 4: Intercity Passenger Rail Group Representation

Lyssa Leitner gave a brief overview of the representation.

Motion was made by councilmember Slavik to appoint councilmember Rettman to represent Red Rock Corridor. Councilmember Hollenback seconded. All in Favor, motion carries.

Agenda Item #5: Communication Update

Lyssa Leitner presented the new logo to the commission.

Councilmember Higgins called a motion for approval. Councilmember Hollenbeck seconded. All in favor, motion passes.

Website and Social Media Information

A new website is being developed. Staff will be able to make changes to the site themselves instead of requesting changes or updates from outside website technicians. This will save the Commission money. An update on the timeline for the new website will be on the agenda in December.

Agenda Item #6: Joint Powers Agreement

Lyssa Leitner gave a brief overview of the meeting that was conducted between staff at all four counties. The decision was made that Hennepin County will remain at the table as a financial partner. Further discussions will happen in 2015 as part of the Implementation Plan process.

Agenda Item #7: Draft 2015 Budget Work plan and Budget

Lyssa directed Commission members to the document in their packet. She noted that this item is just to clarify any information and make revisions. The final draft will be presented at next meeting for approval.

Rettman would like to see non-governmental agencies listed in the work plan under the General Activities item. Slavik asked if staff was comfortable with reducing the fund balance by 50%. They are.

Agenda Item #8: Legislative Update

Kevin Roggenbuck directed the Commission to their meeting packet.

The State Legislature adjourned in May. They will re-convene on January 6th. There is very little activity on the states side. However they are holding some hearings, informational meetings and task force meetings.

Congress has been on recess since August and came back in September, they passed a continuing resolution for over \$1 trillion to keep the Federal Government open until December 11, 2014.

Agenda Item #9: Other Information

Leitner stressed the importance of attendance for the next meeting. There must be a quorum with all four funding partners in attendance in order to approve the budget. An email will be sent out to the Commission for dates for the next meeting. Another email will then be sent out with the date of the next meeting. Dates to consider are: December 4, 11, or 18.

The Newport transit station will open Monday December 1, 2014.

Agenda Item #10: Adjourn

A motion to adjourn was made by councilmember Higgins. Motion was seconded by councilmember Slavik. All in Favor, motion carries. The meeting was adjourned at 5:12PM by Chair Lehrke.